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CONSTITUTION AND BY-LAWS
RED KNIGHTS MOTORCYCLE CLUB
PENNSYLVANIA CHAPTER 15

MISSION STATEMENT

The Red Knights share the common interest of motorcycling, promoting motorcycle safety, and the community of firefighting.

They provide support to various non-profit charities across the United States and Canada.

OFFICERS/BOARD OF DIRECTORS

PRESIDENT

VICE-PRESIDENT

SECRETARY

TREASURER

SENIOR ROAD CAPTAIN

ARTICLE I

NAME, CREST, UNIFORMS AND HEADQUARTERS

SECTION 1:01

NAME

The name of the Corporation (referred to as the “International” is RED KNIGHTS INTERNATIONAL FIREFIGHTERS MOTORCYCLE CLUB INCORPORATED. Our Chapter will be referred to as RED KNIGHTS MOTORCYCLE CLUB – PENNSYLVANIA 15 (RKMC PA-15)

SECTION 1:02

EMBLEM/CREST

The official emblem/crest worn by RKMC PA-15 shall be the Red Maltese Cross with a gold border and the words of Red Knights Motorcycle Club. The emblem/crest worn by RKMC PA-15 shall be as depicted below. As per the International By-laws, RKMC PA-15, shall not adopt or wear alternate emblem/crest colors not approved by the Executive Board of Directors.

SECTION 1:03

UNIFORMS

As of July 31, 2004, the official uniform of RKMC PA-15 shall be as follows. All new members joining after this date shall comply with the uniform standards set out in the By-laws.

SECTION 1:03A (Amended 3-6-05)

CLUB VEST

The club vest worn by RKMC PA-15 shall be BLACK. There are no restrictions on the material of the vest (e.g., leather, denim, suede, fleece, corduroy, etc.), as long as the vest is black and in good condition.

Cresting on the vest shall consist of:

BACK – The following three items:

- The official emblem /crest as shown in Section 1:02.
- A top rocker of Charter Member or Red Knights only
- A bottom rocker showing chapter identification (PA CHAPTER 15)

FRONT

- The front of the vest may have the name tags and/or rank insignias of the individual wearing the vest and Red Knights patch on the upper right front.
- All other markings are to be in good taste and consistent with the image of the Red Knights.

SECTION 1:03B

CHAPTER JACKET

No official chapter jacket for RKMC PA-15 has been selected. If/when one is to be selected, RKMC PA-15 shall agree as one as per the International By-laws.

SECTION 1:03C

CLUB UNIFORM SHIRT

No official club uniform shirt for RKMC PA-15 has been selected. If/when one is to be selected, RKMC PA-15 shall agree on one as per the International By-laws. As of July 31, 2004, RKMC PA-15 members are allowed to wear any type/style/color shirt under the club vest, as long as the shirt is in good taste and consistent with the image of the Red Knights.

SECTION 1:04

ANTHEM

The anthem shall be The National Anthem of the United States of America.

SECTION 1:05

MOTTO

“Loyal to our Duty.”

SECTION 1:06

HEADQUARTERS

RKMC PA-15 Headquarters (for the purposes of mail and bank account) shall be established in Harrisburg, Pennsylvania. The mailing address is:

Red Knight Motorcycle Club
PA Chapter 15
P. O. Box 60724
Harrisburg, PA 17106-0724

ARTICLE II

MEMBERSHIP

SECTION 2:01

MEMBERSHIP CLASSIFICATIONS IN RKMC PA-15

Charter Member
Active Member
Associate Member
Social Member
Special Honorary Member
Life Member
Compassionate Honorary Member

SECTION 2:01A

CHARTER MEMBERSHIP

Charter members shall be restricted to ACTIVE member of RKMC PA-15 from July 31, 2004 to July 31, 2005, with approval of Chapter Board of Directors. The charter rocker shall be worn only by an ACTIVE member of RKMC PA-15. A Charter Member of any chapter who moves or transfers their membership to another chapter may retain their charter member rocker.

SECTION 2:01B

ACTIVE MEMBERSHIP

Active membership shall be available to active and retired firefighting and emergency personnel presently owning or having access to a motorcycle and hold a valid motorcycle license.

SECTION 2:01C

ASSOCIATE MEMBERSHIP

Associate membership shall be offered to a person who has been proposed for such membership and accepted in good standing, has substantially contributed to the promotion of the Red Knights, for a minimal period of six months. Associate

membership shall not exceed 10% of the existing Active membership. Associate members may vote on chapter issues.

SECTION 2:01D

SOCIAL MEMBERSHIP

Social members shall be a Spouse, Partner, Boyfriend, Girlfriend, Son, Daughter, Brother or Sister of an Active Member, Associate Member and may not hold office the office of President or Vice President. Social members may vote on chapter issues.

SECTION 2:01E

SPECIAL HONORARY MEMBERSHIP

RKMC PA-15 may grant Special Honorary membership status to a member of a recognized religion for the position of Chapter Chaplain. Honorary membership may also be granted to a civic or business leader who does volunteer work for RKMC PA-15. Honorary membership may also be granted to the widow or widowers of an Active or Associate member. An Honorary member shall not hold office or vote in the affairs of RKMC PA-15.

SECTION 2:01F

LIFE MEMBER

Life membership may be granted by the President or RKMC PA-15 to a member in good standing that has been a continuous member for twenty-five years or more, or to a member that, due to a disability, declining health, or age, no longer has a motorcycle license or the ability to ride a motorcycle.

SECTION 2:01G

COMPASSIONATE HONORARY MEMBER

This shall be given to the surviving spouse or partner of any member of RKMC PA-15, given they be an Active, Associate or Honorary member. This membership would be presented by RKMC PA-15 for tenure of its desire. There shall be no dues payable on this category of membership to the International Organization. This will allow a surviving spouse or partner to continue to be part of the fraternal family of the RKMC PA-15 without placing a financial burden on RKMC PA-15.

SECTION 2:02

DUES

It shall be the responsibility of RKMC PA-15 to collect the individual member dues and submit such funds along with an alphabetical roster of the members showing their current mailing address, telephone number, email address, as well as their membership status and any executive position they may hold in RKMC PA-15 to the International's Executive Treasurer. Annual assessment for renewals for all membership classifications, as set forth by the International Board of Directors, shall be submitted to the Executive Treasurer no later than February 15 of each year. Members who fail to renew their membership on or before such date of each year shall be considered new members, if applicable, could lose their Charter Member status.

All Active members and Associate members dues are \$20.00 per member per year. All Social member and special Honorary members due are \$20.00 per member per year.

All dues are due on October 1 of each year and must be paid by January 15 of each year.

SECTION 2:03

QUORUM FOR MEETING

At any meeting, the presence of two Officers and three members shall constitute a quorum for all purposes. In the absence of a quorum or when a quorum is present, a meeting may be adjourned from time-to-time by vote of a majority of the members present.

SECTION 2:04

MAJORITY VOTE

At all meetings at which there is a quorum present, except as otherwise provided by these By-laws, a majority of the votes cast on any matter before the meeting shall control. Any matters concerning By-law changes will require two-thirds affirmative vote for passage.

ARTICLE III

RKMC PA-15 OFFICERS

SECTION 3:01

OFFICERS/BOARD OF DIRECTORS

The RKMC PA-15 Officers shall be the President, Vice-President, Secretary, Treasurer and Senior Road Captain. Other positions may be established and elected as determined by the RKMC PA-15 members in accordance with elections which are consistent with the By-laws. Only Active members may hold the offices of President and Vice-President. The offices of Secretary and Treasurer may be held by adult Active/Associate/Social members provided there are no Active members available to hold those positions. An individual person may hold both the Secretary and Treasurer's office.

SECTION 3:02

ELECTIONS

Elections will take place annually (December's meeting) to determine new Board members/officers. Nomination of officers shall be held at the meeting prior to the December meeting. Special elections may be held in the event of suspension, removal, or resignation of an Officer. Other special elections may be held in order to establish new officer positions as allowed by International.

SECTION 3:03

RESIGNATION

An officer may resign at any time by giving written notice of such resignation to the RKMC PA-15 Board of Directors.

SECTION 3:04

VACANCY

Any vacancy in the RKMC PA-15 Board of Directors occurring during the year may be filled for the unexpired portion of the term by a majority vote of the membership. Any officer so elected shall hold office until the next succeeding annual election of the officers.

SECTION 3:05

GENERAL MEETINGS

Meetings will be held the first Sunday of every month at 1:30 P.M.

SPECIAL MEETINGS

Special meetings of the RKMC PA-15 Board of Directors shall be called by the President or Vice-President at the discretion of either and must be called by either of them whenever a majority of the membership shall so request.

SECTION 3:06

PRESIDING OFFICERS

At all RKMC PA-15 meetings, the President or Vice-President, or in their absence, the Secretary shall preside.

SECTION 3:07

PRESIDENT

The President shall be the General Executive head of the RKMC PA-15 with the following additional duties and responsibilities:

- Preside at all meetings of the RKMC PA-15.
- Fulfill all the duties set by the Constitution and By-laws of the Red Knights International Motorcycle Club, Inc. and the Constitution and By-laws of the RKMC PA-15.
- Co-signer, along with the Treasurer of all notes, checks, deeds, leases, mortgages and other legal documents on behalf of RKMC PA-15.

- Be available to all members of the RKMC PA-15 Board of Directors, and be accountable to any decisions made, when advising RKMC PA-15 members, and be ultimately responsible for the operations of the RKMC PA-15.
- Promote and ensure that persons inquiring about the Red Knights are given up-to-date information.
- If requested, give out applications for RKMC PA-15 membership.

SECTION 3:08

VICE-PRESIDENT

At the request of the President or in the event of his/her absence or disability the Vice-President shall perform the duties and possess and exercise the powers of the President and to the extent authorized by law. The Vice-President shall have such other powers as the Board of Directors may determine and shall perform the duties of the President until such time as the Board of Directors declares a vacancy and elects a qualified replacement to serve as President. The Vice-President shall also have the following additional duties and responsibilities:

- Report to the President and carry out any duties as required by the Constitution and By-laws, and fulfill any request the President requests of the Vice-President. The Vice-President will carry out the duties of the President during any absence.
- Promote and ensure that people who inquire about the Red Knights International Firefighters Motorcycle Club, Inc. are given up-to-date information.
- If requested, give applications for RKMC PA-15 membership.

SECTION 3:09

TREASURER

The Treasurer of the Board shall have custody of all funds and property of the RKMC PA-15. The Treasurer shall receive all RKMC PA-15 funds, including all annual dues from membership, depositing the same in the name of the RKMC PA-15 in such Bank or Trust Company, and keep an accurate record of all receipts and disbursements when necessary or proper. The Treasurer shall co-sign with the President on behalf of the RKMC PA-15, checks, notes, and other obligations given on behalf of the RKMC PA-15. The Treasurer shall enter regularly in the books of the RKMC PA-15 to be kept by him/her for or on account of the Board and shall exhibit such books at all reasonable times to the Board of Directors. The Treasurer shall make a full report of the financial status of the Board at each meeting and/or upon request of any officer. The Treasurer shall, in general, perform all the duties incident to the office of the Treasurer, subject to the control of the Board of Directors. All records of the Treasurer will be audited by October's meeting. The Treasurer shall also have the following additional duties and

Responsibilities:

- Be responsible to keep and maintain the accounts and monies of the RKMC PA-15 as per the Constitution and By-laws, and to report all transactions by means of reports to the Board on a quarterly basis.
- Set up and maintain a master roster of all members in the RKMC PA-15. Such master roster shall be forwarded to the International Secretary and Treasurer as updates required to keep records current to the master roster.
- Promote and ensure that people who inquire about the RKMC PA-15 are given up-to-date information.
- If requested, shall give out applications for RKMC PA-15 membership.
- Any expenses the Treasurer may acquire shall be authorized by the Board prior to the action requiring the expense, except the cost of reports, mailing, and telephone costs relating to RKMC PA-15 business. Such expenses shall receipts kept on file.
- File all required documents with the United States IRS that are required to be filed under the directions of our non-profit status. The Treasurer is also responsible to ensure that the IRS has the current Treasurer's name and address on file so that all required forms can be mailed to the proper person.

SECTION 3:10

SECRETARY

The Secretary shall have charge of such books, documents, and papers as the Board of Directors shall determine and shall have custody of the official seal. The Secretary shall attend all the meetings of the Board. The Secretary shall keep and maintain minutes of all meetings of the Board, as requested. The Secretary shall also have the following additional duties and responsibilities:

- Give adequate notice of meetings to the following:
 - Executive Board of Directors
 - Membership
- Carry out duties as required by the Constitution and By-laws. Record all meetings of the Board, annual and special meetings that may be called as per the Constitution and By-laws of the RKMC PA-15, and report such minutes as requested.
- Work with the President to set up the agenda for the meetings.
- Keep an updated record of:
 - Roster of all RKMC PA-15 members
 - Email addresses of RKMC PA-15 members
 - Constitution and By-laws of the Red Knights International Firefighters Motorcycle Club, Inc. and the RKMC PA-15
- Provide new members with start-up kits which will include:
 - Constitution and By-laws
 - Membership cards

- Catalog of Red Knights Regalia
 - Latest International Newsletter
 - Letter outlining suggested activities for the RKMC PA-15
 - List of names, addresses, telephone numbers and email addresses of the members of the Board of Directors, as well as all RKMC PA-15 members.
 - Promote and ensure that people who inquire about the RKMC PA-15 are given up-to-date information.
 - If requested, shall give out applications RKMC PA-15 membership.
- Any expenses the Secretary may acquire shall be authorized by the Board prior to the action requiring the expense, except the cost of reports, mailing and telephone costs relating to RKMC PA-15 business. Such expenses shall have receipts kept on file.

SECTION 3:11

NEWSLETTER EDITOR / WEBMASTER

In the event that a RKMC PA-15 newsletter and/or web page is established, a newsletter editor / webmaster shall be appointed. The webmaster shall also have the following additional duties and responsibilities:

- Report to the President and carry out duties as required by the Constitution and By-laws, and fulfill any request the Board requires of a newsletter editor.
- Semi-annually, the webmaster shall produce a newsletter which will be mailed to every member of the RKMC PA-15.
- Promote and ensure that the information on the RKMC PA-15 web page is accurate and up-to-date.
- Any expenses that may be acquired shall be authorized by the Board prior to the action requiring the expense, except the cost of reports, mailing, and telephone costs relating to RKMC PA-15 business. Such expenses shall have receipts kept on file.

SECTION 3:12

COMMITTEES

RKMC PA-15 committees may be established in accordance with procedures set out in the By-laws for the establishment of committees, except that such committees shall be established under the authority of RKMC PA-15 officers.

SECTION 3:13 (AMENDED 1-9-05)

SUSPENSION OR REMOVAL OF MEMBERS BY THE BOARD OF DIRECTORS

The Board of Directors may, by its own motion, suspend and/or recommend removal of any member for cause. Such action by the Board of Directors shall be effective immediately. In all cases, the Board of Directors shall notify such member of their suspension or recommendation of removal by certified mail, a notice of the Board's action to the member's last known address. Any member so suspended or recommended for removal shall be granted a reconsideration hearing before the Board of Directors if such a hearing is requested in writing by registered mail to the Board of Directors at RKMC PA-15 Headquarters within 30 days of their receipt of their receipt of the notice of suspension or recommendation for removal. The member suspended or recommended for removal shall have the right to submit written documentation and appear before the Board of Directors at the reconsideration hearing. The Board shall issue its final decision within 60 days of the date of such hearing. All recommendations from removal by the Board of Directors are subject to approval by the general membership of the Chapter at the next Chapter meeting.

When RKMC PA-15 removes or suspends a member for just cause the Secretary shall, within 30 days, notify the President of the International in writing as to the members name, address, telephone number and chapter, giving full details for the removal or suspension.

SECTION 3:14 (AMENDED 1-9-05)

SUSPENSION OR REMOVAL OF BOARD OF DIRECTORS MEMBER

The Board of Directors may, by its own motion, suspend and/or recommend for removal any member of the Board for such for cause. Such action by the Board shall be effective immediately, pending further investigation. Any member suspended or recommended for removal from their position shall be notified by registered mail within 15 days. In all cases, the Secretary shall notify all members of the suspension or recommendation for removal of the person from that position. Any person suspended or recommended for removal shall be granted a reconsideration hearing before the Board of Directors, or a special committee appointed by the Board, if such a hearing is requested in writing, to be sent to RKMC PA-15 Headquarters, postmarked within 30 days of the receipt of suspension or recommendation for removal. The Board member suspended or recommended for removal shall have the right to submit documentation and appear before the Board of Directors at the Reconsideration Hearing. The Board and/or the special committee appointed shall issue its final decision within 60 days of the date of such hearing. All recommendations for removal by the Board of Directors are subject to approval by the general membership of the Chapter at the next Chapter meeting. When RKMC PA-15 removes or suspends a member for just cause the Secretary shall, within 30 days, notify the President of the International in writing as to the members name, address, telephone number and chapter, giving full details for the removal or suspension.

SECTION 3:15

DECLARING A VACANCY IN OFFICE

A vacancy in office may be declared by the Board if a member of the Board of Directors has an unexcused absence for three or more meetings, or if a member becomes inattentive to the duties of the office he/she holds.

ARTICLE IV

DISCRIMINATION

SECTION 4:01

GENERAL

All references herein to the masculine gender shall include the feminine gender where appropriate. The captions appearing in this instrument are for purposes of easy reference and shall not be considered a part thereof, or in any way to modify, amend or affect the provisions hereof.

No one shall be denied membership because of race, religion, color, national origin, sex, political affiliation or disability.

ARTICLE V

AMENDMENTS

SECTION 5:01

GENERAL

These By-laws may be proposed for re-pealment or repealed at any time by the membership of the RKMC PA-15 or the Board of Directors and voted on at the next scheduled meeting by the members of RKMC PA-15. A two-thirds affirmative vote is required for passage of any By-law amendments for those present and eligible to vote, providing "Adequate Notice" of the proposed action setting forth the substance thereof has been given to all voting members in writing with the call of the meeting.

RATIFICATION

APPROVED AND ADOPTED BY THE CHAPTER EXECUTIVE BOARD AND MEMBERSHIP ON THE __1st ____, OF __June ____, 2008 __.

PRESIDENT _____ Ed Wenger _____

VICE PRESIDENT _____ Will Skinner _____

SECRETARY _____ Russ Coyne _____

TREASURER _____ Ken McCann _____

QUARTERMASTER _____ Richard Fanning, Sr _____

ROAD CAPTAIN _____ Budd Staub _____

APPROVAL OF THE RED KNIGHTS INTERNATIONAL EXECUTIVE BOARD

AND THE INTERNATIONAL BY-LAWS COMMITTEE ON THE

__7th ____, OF _July _____ 2008 ____.